



Collabor8

ILAP

Special terms

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1 Definitions and Abbreviations

In addition to definitions and abbreviations in the General terms section 1, the following shall apply to the Agreement with regard to the Services covered by these Special terms:

Term	Definition
ILAP	Integrated Lifecycle Asset Planning
Reference group	The decision-making body for governing the ILAP Service

2 Service

2.1 Description

The purpose of the Collabor8 ILAP service (hereafter called ILAP) is to provide the Users with a secure tool for efficient transfer and integration of high-quality schedule data between planning tools within and across organisations using ILAP standard (ISO 15926-13).

Intended users are Operators, Contractors and Suppliers in the Oil & Gas Industry where this schedule exchange solution can give benefits.

ILAP is a common planning standard (ISO 15926-13 - for the oil and gas industry) and associated software developed for exchanging and sharing of schedule data across all phases of an organizations' assets between relevant stakeholders. ILAP improves information quality and enables high quality planning (HQP).

HQP is a decision support process enabling managers of assets, projects, and operations to set direction, objectives and scope, and successfully manage the execution of activities in a way that ensures continuously enhanced business value over the complete lifecycle of the physical asset.

To use the ILAP service, an adapter must be installed locally. Functionality to configure data exchange as well as export and import to ILAP format becomes available in the graphical user interface of the planning tool. Refer to www.collabor8.no/ilap to see which planning tools support ILAP.

2.2 Access management

Representatives for each User Organisation will be given access to Projectplace, where instructions on how to install the adapter, as well as the adapter download file, is available.

2.3 Support

Refer to www.collabor8.no/ilap.

2.4 Service level

2.4.1 Availability

ILAP software, including an adapter, is installed locally, and availability is governed by local availability.

2.4.2 Standard Maintenance window

The adapter is installed locally, and maintenance window is not relevant. New versions of the adapter may be released to provide technical or functional updates, according to decisions by the Reference group. User organisations must download and install new versions to ensure full functionality. The release plan for new versions is agreed and communicated in Reference group meetings.

2.5 Data management

No data stored.

3 Service fees

Terms as stated in General terms section 4 – “Service fees” applies, with following additions:

- There is a start-up fee for new User organisations. The amount will be set on a case-by-case basis, depending on company size, use pattern and similar.
- The Reference group decides the annual Service fee at the end of the preceding year.

4 Processing of personal data

Terms in the General terms section 5 – “Processing of personal data” apply with following additions:

- The ILAP service does not store or process any personal data.

5 Security

Terms as stated in General terms section 6 – “Security” applies, with following additions:

- None

6 Termination

Terms in the General terms section 8 – “Termination” applies with following additions:

- Subscription terms for the ILAP service is annual, following the calendar year.
- Unless access to the Service is terminated minimum 3 months in advance of a new year, the subscription is automatically renewed for the following year.
- There is no refund of service fee. Upon termination, the User Organisation must delete the installed adapter and all other copies.

7 NOROG’s additional obligations

Terms in the General terms section 13 – “NOROG’s general obligations” applies with following additions:

- None

8 User organisation’s additional obligations

Terms in the General terms section 14 – “User organisation’s general obligations” applies with following additions:

- The NOROG Member User organisation is obliged to be represented and contribute in the Reference group.

9 Governance

All decisions concerning design, maintenance, operation, budget, and functionality are made by ILAP Reference group. All User Organisations have a seat and one vote in the Reference Group.

10 Additional provisions

None