



Collabor8
Subsurface

Special terms

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1 Definitions and Abbreviations

In addition to definitions and abbreviations in the General terms section 1, the following shall apply to the Agreement with regard to the Services covered by these Special terms:

Term	Definition
Reference group	The decision-making body for governing Subsurface.
SMIL	A portal provided by The Norwegian Petroleum Directorate. For more info see https://www.npd.no/en/regulations/reporting_and_applications/smil-web-portal/
DISKOS	The national data repository for exploration and production related data that is shared by both Authorities and oil companies. For more info see https://www.npd.no/en/about-us/organisation/collaboration-projects/diskos/

2 Service

2.1 Description

Collabor8 Subsurface (hereafter called Subsurface) provides a single point of interaction for Operators to communicate reports both towards partners and authorities and is designed to comply with requirements.

The Service provides a flexible knowledge database for receiving, validating, storing, and transmitting reports from the Operators to partners and authorities with sufficient access control and security. Subsurface currently accepts:

- Daily Drilling Reports
- Daily Production Reports
- Monthly Production Reports

Submitted reports are validated and stored in Subsurface, for the Operators and partners to download.

Subsurface delivers data to License2Share, DISKOS and SMIL for communication to Norwegian Petroleum Directorate.

For more details see www.collabor8.no/subsurface.

2.2 Access management

Refer to “How to get access” on www.collabor8.no/subsurface.

2.3 Support

Refer to description of Subsurface Service's support on www.collabor8.no/subsurface.

2.4 Service level

2.4.1 Availability

The goal is that the Service should be available at all times, except for during standard maintenance windows as described below.

2.4.2 Standard Maintenance window

Standard Maintenance windows (planned maintenance) are used for carrying out technical and functional updates.

- Technical updates: Typically performed monthly, with the goal of not affecting the availability of the service.

- Functional updates: Performed in relation to releasing new functionality in the service. Maintenance notifications are published on the service login-page and/or in e-mail to the Users minimum 7 days in advance.

2.5 Data management

2.5.1 Data Ownership

User organisation shall retain all rights to all data which the User organisation, or a Third party on behalf of the User organisation, submits to the Service.

2.5.2 Use of data

2.5.2.1 *User organisation's use of data from the Service*

Data retrieved from the Service shall only be used in accordance with the purpose of the Service.

2.5.2.2 *NOROG's use of data*

NOROG will only use data provided by the User organisation in such ways and to such extent as is necessary to operate, maintain and improve the Service and related services. The User organisation acknowledges and agrees that NOROG, on a non-discriminating basis, may use aggregated statistical data related to the usage of the Service.

2.5.2.3 *Data distribution to external systems*

The Service distributes uploaded data according to pre-defined routes, using API interfaces provided by License2Share, DISKOS and SMIL.

3 Service fees

Terms as stated in General terms section 4 – “Service fees” applies, with following additions:

- No Service fee applies as cost for operation is covered by the Members through the Member fee.

4 Processing of personal data

Terms in the General terms section 5 – “Processing of personal data” applies. The Subsurface Privacy Policy is available at www.collabor8.no/privacy-terms.

5 Security

Terms as stated in General terms section 6 – “Security” applies, with following additions:

- Subsurface uses the Collabor8 Hello service to provide secure end user log-in and authentication services. For more information see Collabor8 Special terms available at www.collabor8.no/terms-of-services and general information on <http://www.collabor8.no/help-centre/>.
- Service API authentication is based on OAuth 2.0.

6 Termination

Terms in the General terms section 8 – “Termination” applies with following additions:

- No data will be deleted upon termination.
- In case of termination of the Service, NOROG do not offer a service to extract data owned by User organisation.

7 NOROG's additional obligations

Terms in the General terms section 13 – “NOROG's general obligations” applies with following additions:

- None

8 User organisation's additional obligations

Terms in the General terms section 14 – “User organisation's general obligations” applies with following additions:

- None

9 Governance

Subsurface is governed by the Subsurface Reference group.

10 Additional provisions

None