

Critical Material Request

User Manual v. 1.0



Content

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Critical Material Request Internal

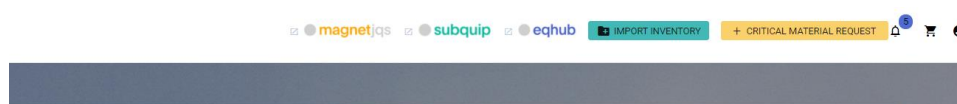
CMR Internal

If you are a registered user with a CMR handler (Buyer) role and you have an urgent need to create a Critical material request then you have several options to do that inside the application Virtual Inventory:

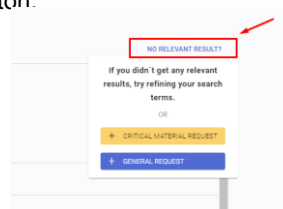
1. By pressing the **[+CRITICAL MATERIAL REQUEST]** button on exact item in Inventory search results;

03000596	RELAY, OVERLOAD, 3RB2163-4GC2, SIEMENS	3RB2163-4GC2	SIEMENS	Equinor	Statoll Mongstad CC1000	1
Material Description	Operator Mat. #	Manufacturer Part #	Owner	Location	Qty	To Cart
RELAY, OVERLOAD, 3RB2163-4GC2, SIEMENS	03000596	3RB2163-4GC2	Equinor	Statoll Mongstad CC1000	1 pcs	0
See full overview			SEE ON EQHUB	FIND SUPPLIER ON EPIMIQS	+ CRITICAL MATERIAL REQUEST	ADD TO CART

1. By pressing the **[+CRITICAL MATERIAL REQUEST]** button on any page header;



1. By pressing the **[No relevant results?]** link on the top right corner of Inventory search results page and then **[+CRITICAL MATERIAL REQUEST]** button.



CMR Internal

If you choose any option, you will see the following popup window with fields to fill in:

The following info shall be added to the first block **"Requester info"**:

1. License / Asset / Installation;
2. Email of Colleagues to be cc'd.

Your personal info will be fulfilled by the system automatically.

Then you shall press **[Proceed to step 2]** to go to the next block "Material info". Or you can press **[Cancel]** to cancel the CMR.

You are about to create a Critical Material Request

A new request group will be created with individual requests to the operators

1. Requester Info
2. Material Info
3. Request Info

Required Information

Operator

Equinor

Email

test.evry9@test.epim.no

Name

Katherine Po

Phone #

+380994677983

Additional Information

License / Asset / Installation

Email of Colleagues to be cc'd

CANCEL

PROCEED TO STEP 2

CMR Internal

If you choose any option, you will see the following popup window with fields to fill in:

The following info shall be added to the second block **"Material info"**:

1. Material number;
2. Manufacturer part number;
3. Manufacturer;
4. Quantity;
5. Short Description (optional);
6. Long description / PO text (optional).

The material info will be fulfilled by the system automatically in case of the first option choice.

Then you shall press **[Proceed to step 3]** to go to the next block "Request info". Or you can press **[Back]** to go to the previous step.

You are about to create a Critical Material Request

A new request group will be created with individual requests to the operators

1. Requester Info ✓

2. Material Info

3. Request Info

Material #
03000596

Manufacturer Part #
3RB2163-4GC2

Manufacturer
SIEMENS

Qty

Short Description (optional)
RELAY, OVERLOAD, 3RB2163-4GC2, SIEMENS

Long Description / Purchase Order Text (optional)
Name : RELAY
Manufacturer Partnumber: 3RB2163-4GC2
Manufacturer Name : SIEMENS

BACK

PROCEED TO STEP 3

CMR Internal

The following info shall be added to the third block **"Request info"**:

1. Criticality;
2. Category;
3. Recipients list – to select operators that will get the request (all selected by default);
4. Files (optional);
5. Optional comment;

Then you shall press **[Preview request]** to go to the next block **"Preview"**. Or you can press **[Back]** to go to the previous step for applying some changes.

On the **"Preview"** screen will be shown all added information about the CMR, so if everything is in place, you can **[Submit]** the request.

Or you can press **[Back to form]** to go to the previous steps for fixing.

You are about to create a Critical Material Request

A new request group will be created with individual requests to the operators

1. Requester Info ✓ 2. Material Info ✓ 3. Request Info

Criticality: Category:

Recipients:

- ☒ Aker BP
- ☒ Shell
- ☒ DEA
- ☒ Vår Energi
- ☒ Neptune Energy
- ☒ Repsol
- ☒ WintershallDEA
- ☒ DNO
- ☒ Lundin Energy Norway
- ☒ ConocoPhillips
- ☒ OKEA

Attachments: [ADD FILE\(S\)](#)

Additional comment (optional):

[BACK](#) [PREVIEW REQUEST](#)

Please check and submit the request information

A new request group will be created with individual requests to the operators

Request Information

Criticality: Immediate production loss Requested Qty: 3

Location/Assets/Installation: ALVE

Material Information

Material #: 03000596 Manufacturer Part #: 3RB2163-40C2

Manufacturer: SIEMENS Category: Operations

Short Description: RELAY OVERLOAD, 3RB2163-40C2, SIEMENS

Long Description: Name: RELAY Manufacturer Partnumber: 3RB2163-40C2 Manufacturer Name: SIEMENS

Requester

Katherine Po
+380994677983
test.evy9@test.epim.no
Email of Colleagues to cc'd

Recipients

Aker BP, Neptune Energy, Lundin Energy Norway, Shell, Repsol, ConocoPhillips, DEA, WintershallDEA, OKEA, Vår Energi, DNO.

[BACK TO FORM](#) [SUBMIT](#)

CMR Internal

Critical Requests

Critical Material Requests #822.1, #822.2, #822.3, #822.4, #822.5, #822.6, #822.7, #822.8, #822.9, #822.10, #822.11 has been created by Kathe...

SEE DETAILS

Requests 822 group has been created

It consist of: Request #822.1 - Aker BP
Request #822.2 - Neptune Energy Request
#822.3 - Lundin Energy Norway Request
#822.4 - Shell Request #822.5 - ...

SEE DETAILS

Buy Requests

Sell Requests

CMR's

Request Summary

TOTAL

REGISTERED

IN PROGRESS

COMPLETED

52

44

2

6

75%

25%

75%

Keywords

Request #	Material #	Short Description	Manufacturer Part #	Manufacturer	Requester	Criticality	Category	Qty	Status	Date
2963	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	Katherine Pto Equator	Immediate production loss	operations	3	Registered	May 26, 2021

Buy Requests

Sell Requests

CMR's

Request Summary

REGISTERED

RECEIVED

IN PROGRESS

PARTLY COMPLETED

DECLINED/CANCELLED

COMPLETED

TOTAL

290

12

2

1

78

12

395

75%

25%

75%

75%

25%

75%

Keywords

Group #	Request Group Name	Request Qty	Date	Requester
822	AJUE	11 / 11	May 26, 2021	Katherine Pto

Request #	Material #	Short Description	Manufacture Part #	Manufacturer	Owner	Criticality	Status	Qty
822.11	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	DNQ	Immediate production loss	Registered	3
822.5	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	Reput	Immediate production loss	Registered	3
822.7	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	DEA	Immediate production loss	Registered	3
822.6	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	ComocoPhillips	Immediate production loss	Registered	3
822.9	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	ONEA	Immediate production loss	Registered	3
822.10	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	Via Energy	Immediate production loss	Registered	3
822.4	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	Shell	Immediate production loss	Registered	3
822.3	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	Lundin Energy Norway	Immediate production loss	Registered	3
822.2	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	Neptune Energy	Immediate production loss	Registered	3
822.1	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	Aker BP	Immediate production loss	Registered	3
822.8	03000396	RELAY OVERLOAD, 3P63163-45C2, SIEMENS	3P63163-45C2	SIEMENS	Witcomb&DEA	Immediate production loss	Registered	3

Then you as a CMR Handler (Buyer) get two notifications:

Yellow – showing that the CMR has been created on the Requests / CMR's page;

Blue – showing that the group of regular requests to all selected previously recipients has been created on the Requests / Buy Requests page. This group relates to the CMR and each request in it has corresponding criticality level (set by you during CMR creating).

CMR Internal

To see the details of created CMR request you need to click on the corresponding line in the table on the Requests / CMR's page.
As a **Buyer** you are able to [\[Cancel CMR\]](#), then all connected regular requests will be cancelled automatically.

Buy Requests

Sell Requests

CMR's

Request Summary

TOTAL

REGISTERED

IN PROGRESS

COMPLETED

52

44

85%

2

4%

6

13%

Keywords

Request #	Material #	Short Description	Manufacturer Part #	Manufacturer	Requester	Criticality	Category	Qty	Status	Date
3963	03000596	RELAY OVERLOAD, 3RB2163-4GC2, SIEMENS	3RB2163-4GC2	SIEMENS	Katherine Po Equinox	Immediate production loss	operations	3	Registered	May 26, 2021

[← BACK](#)

Last updated May 26, 2021 at 9:34:52 AM GMT+3

CMR #3963
[Registered](#)
[CANCEL CMR](#)

Request Information

Status

Registered

Criticality

Immediate production loss

Requested Qty

3 pcs

Created on

May 26, 2021, 9:17:23 AM

License/Assets/Installation

ALVE

Attachments

ADD FILE(S)

Material Information

Material #

03000596

Manufacturer Part #

3RB2163-4GC2

Manufacturer

SIEMENS

QTY

3 pcs

UNSPSC Category

Short Description

RELAY, OVERLOAD, 3RB2163-4GC2, SIEMENS

Long Description

Name : RELAY Manufacturer Partnumber: 3RB2163-4GC2 Manufacturer Name : SIEMENS

Additional Comment

test

Requester

Katherine Po

test_evry9@test.epim.no

+380994677983

CMR Internal

To see the details of any regular request (with any Seller company) in the group you need to click on the corresponding line in the table on the **Requests / Buy Requests** page.

As a **Buyer** you can **[Cancel]** any request in the group or even all of them.

Request #	Material #	Short Description	Manufacturer Part #	Manufacturer	Owner	Criticality	Status	Qty
#22.11	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	DNO	Immediate production loss	Registered	3
#22.5	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	Regul	Immediate production loss	Registered	3
#22.7	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	DEA	Immediate production loss	Registered	3
#22.6	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	ConocoPhillips	Immediate production loss	Registered	3
#22.9	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	OKEA	Immediate production loss	Registered	3
#22.10	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	Vår Energi	Immediate production loss	Registered	3
#22.4	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	Shell	Immediate production loss	Registered	3
#22.3	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	Lundin Energy Norway	Immediate production loss	Registered	3
#22.2	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	Nagpure Energy	Immediate production loss	Registered	3
#22.1	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	Aker BP	Immediate production loss	Registered	3
#22.8	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	SIEMENS	WintershallDEA	Immediate production loss	Registered	3

← BACK

Last updated May 26, 2021 at 9:34:52 AM GMT+3

Request #822.1

Registered

CANCEL

Request Information

Attachments

ADD FILES

Status

Registered

← BACK

Created on

May 26, 2021

Request #822.4

Received

CANCEL

Request Information

Attachments

ADD FILES

Material #

03000596

Status

Received

Criticality

Immediate production loss

Requested Qty

3 pcs

Created on

May 26, 2021, 9:34:52 AM

Location

ALVE

Short Description

RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS

Long Description

RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS

Material #

03000596

Manufacturer Part #

3R82163-4G0C2

Manufacturer

SIEMENS

Name

RELAY

QTY

3 pcs

UNSPSC Category

Additional Comment

test

Request #

#822.3

Owner Information

Shell

Contact Person(s):



Other items on this request group

Request #	Material #	Short Description	Manufacturer Part #	Owner	Criticality	Status
#22.1	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	Aker BP	Immediate production loss	Registered
#22.3	03000596	RELAY OVERLOAD, 3R82163-4G0C2, SIEMENS	3R82163-4G0C2	Lundin Energy Norway	Immediate production loss	Registered

CMR Internal

Request #822.4

New Critical Request #822.4 has been placed by Katherine Po from company Equinor

SEE DETAILS

26.05.2021 09:34 GMT+3

You are about to process Request #822.4

My request feedback

☒ Can sell and release

☐ Need to verify release

☐ Other:

Leave comment

e.g. Material is available

BACK **PROCESS REQUEST**

← BACK Last updated May 26, 2021 at 9:34:52 AM GMT+3

Request #822.4 Received **DECLINE** **PROCESS**

Request Information

Status	Criticality	Requested Qty
Received	Immediate production loss	3 pcs

Created on May 26, 2021, 9:34:52 AM License/Assets/Installation ALVE

Attachments

Requester Information

Equinor

Contact Person(s):

Katherine Po
test.evry9@test.epim.no
+380994677983

Broker Equinor
broker1@equinor.epim.no

Material Information

Material #	Manufacturer Part #	Manufacturer
N/A	3RB2163-4GC2	SIEMENS

Location	QTY	UNSPSC Category
	3 pcs	

Short Description
RELAY, OVERLOAD, 3RB2163-4GC2, SIEMENS

Long Description
Name : RELAY Manufacturer Partnumber: 3RB2163-4GC2 Manufacturer Name : SIEMENS

Additional Comment
test

As a **Seller** you can open CMR that has been sent you by Buyer by clicking **[See details]** link on the popup message or by clicking a corresponding line in the table of Requests / Sell Requests page.

If you have this item in needed quantity, you shall press **[Process]** button. Or you can **[Decline]** the request addressed to your company.

If **[Process]** is pressed, then a "Request feedback" popup window appears with the following options:

- Can sell and release;
- Need to verify release;
- Other (with comment specification).

Then press **[Process request]** button. Or you can go **[Back]** to the request details page.

CMR Internal

Request #822.4
Shell has received request #822.4 which covers CMR 3963

26.05.2021 03:53 GMT+3

SEE DETAILS

As a **Buyer** you get the notification that CMR has been received by a Seller.

Request #822.4
The request #822.4 has been accepted by OrgAdmin Shell from Shell

26.05.2021 04:13 GMT+3

SEE DETAILS

After the request has been processed by Seller you as a **Buyer** get the notification that CMR has been received by a Seller.

← BACK Last updated May 26, 2021 at 9:34:52 AM GMT+3

Request #822.4 In progress DECLINE COMPLETE ADD FILES

Request Information

Status: In progress Criticality: Immediate production loss Requested Qty: 3 pcs

Created on: 26 May 2021, 9:34:52 AM Location/Resource/Installation: ALICE

Material Information

Material # 8000596 Manufacturer Part # 3962160-40C2 Manufacturer SIEMENS


Location QTY 3 pcs UNSPSC Category

Short Description RELAY OVERLOAD 3962160-40C2 SIEMENS

Long Description Name: RELAY Manufacturer Partnumber: 3962160-40C2 Manufacturer Name: SIEMENS

Additional Comment null

Requester Information

Requester equinor 

Contact Person(s) Katherine Flo

Email: katherine.flo@equinor.com

Phone: +47 91333111

Broker Equinor

Link: katherine.flo@equinor.com

Chat

System message: 5/26/21, 09:30 GMT+3
Critical Request #822.4 is in progress

System message: 5/26/21, 10:00 GMT+3
The request has been requested

System message: 5/26/21, 16:10 GMT+3
The request has been accepted by OrgAdmin Shell with the request. Can you accept it?

Shell, 5/26/21, 16:14 GMT+3
Yes, I'll take what I can get

Type a message

Seller view of request details:
request In progress

← BACK Last updated May 26, 2021 at 4:13:51 PM GMT+3

Request #822.4 In progress CANCEL COMPLETE ADD FILES

Request Information

Status: In progress Criticality: Immediate production loss Requested Qty: 3 pcs

Created on: 26 May 2021, 9:34:52 AM Location/Resource/Installation: ALICE

Material Information

Material # 8000596 Manufacturer Part # 3962160-40C2 Manufacturer SIEMENS


Location QTY 3 pcs UNSPSC Category

Short Description RELAY OVERLOAD 3962160-40C2 SIEMENS

Long Description Name: RELAY Manufacturer Partnumber: 3962160-40C2 Manufacturer Name: SIEMENS

Additional Comment null

Owner Information

Owner Shell 

Contact Person(s)

Other items on this request group

Request #	Material #	Short Description	Manufacturer Part #	Owner	Criticality	Status
822.1	8000596	RELAY OVERLOAD 3962160-40C2 SIEMENS	3962160-40C2	Alor BP	Immediate production loss	Registered
822.3	8000596	RELAY OVERLOAD 3962160-40C2 SIEMENS	3962160-40C2	Lundin Energy Norway	Immediate production loss	Registered

Chat

System message: 5/26/21, 09:30 GMT+3
Critical Request #822.4 is in progress

System message: 5/26/21, 10:00 GMT+3
The request has been requested

System message: 5/26/21, 16:10 GMT+3
The request has been accepted by OrgAdmin Shell with the request. Can you accept it?

Shell, 5/26/21, 16:14 GMT+3
OrgAdmin Shell

Yes, I'll take what I can get

Type a message

Buyer view of request details:
request In progress

CMR Internal

Now, after needed inventory item is delivered to Buyer, the **Seller** shall **[Complete]** Request.

If **[Complete]** button is pressed, then a "Request feedback" popup window appears with possibility to leave a comment.

When **[Complete request]** button is pressed then request status changes to "Partly completed".

You are about to complete Request #822.4

 After completing the request you will not be able to return to this step.

Please leave a comment about your experience with the request (optional)

Leave comment

e.g. There were some problems with communication via chat

BACK

COMPLETE REQUEST

CMR Internal

Request #822.4

The request #822.4 has been completed by OrgAdmin Shell from Shell

26.05.2021 04:32 GMT+3

SEE DETAILS

As a **Buyer** you get the notification that CMR has been completed by a Seller

← BACK Last updated May 26, 2021 at 9:34:02 AM GMT+3

Request #822.4 Partly completed Completed by seller May 26, 2021

Request Information

Status: Partly completed Criticality: Immediate production loss Requested Qty: 3 pcs

Created on: May 26, 2021, 9:34:02 AM Location/Assets/Installation: ALUE

Material Information

Material #	Manufacturer Part #	Manufacturer
N/A	3R02163-40C2	SIEMENS

Location: QTY: 3 pcs UNSPSC Category:


Short Description: RELAY OVERLOADS 3R02163-40C2, SIEMENS

Long Description: Name: RELAY Manufacturer Partnumber: 3R02163-40C2 Manufacturer Name: SIEMENS

Additional Comment: Nil

Attachments 0 ADD FILES

Requester Information

Equinor 

Contact Person(s): Katherine Pto
kat.pto@equinor.com
[View my profile](#)

Broker Equator: None
[View Equator profile](#)

Chat

System message, 5/26/21, 09:34 GMT+3
Cancel Request #822.4 is created

System message, 5/26/21, 10:02 GMT+3
The request has been received

System message, 5/26/21, 14:13 GMT+3
The request has been accepted by OrgAdmin Shell with the reason "Can get and release"

5/26/21, 16:14 GMT+3
ALUE Seller and Buyer Item

System message, 5/26/21, 16:02 GMT+3
The request has been completed by OrgAdmin Shell

Type a message

Seller view of request details: request Partly completed

← BACK Last updated May 26, 2021 at 4:00:07 PM GMT+3

Request #822.4 Partly completed CANCEL COMPLETE

Request Information

Status: Partly completed Criticality: Immediate production loss Requested Qty: 3 pcs

Created on: May 26, 2021, 9:34:02 AM Location/Assets/Installation: ALUE

Material Information

Material #	Manufacturer Part #	Manufacturer
03000396	3R02163-40C2	SIEMENS


Location: QTY: 3 pcs UNSPSC Category:

Short Description: RELAY OVERLOADS 3R02163-40C2, SIEMENS

Long Description: Name: RELAY Manufacturer Partnumber: 3R02163-40C2 Manufacturer Name: SIEMENS

Additional Comment: Nil

Owner Information

Shell 

Contact Person(s):

Other items on this request group

Request #	Material #	Short Description	Manufacturer Part #	Owner	Criticality	Status
#822.1	03000396	RELAY OVERLOADS 3R02163-40C2, SIEMENS	3R02163-40C2	Alor BP	Immediate production loss	Registered
#822.3	03000396	RELAY OVERLOADS 3R02163-40C2, SIEMENS	3R02163-40C2	Lundin Energy Norway	Immediate production loss	Registered

Chat

System message, 5/26/21, 09:34 GMT+3
Cancel Request #822.4 is created

System message, 5/26/21, 10:02 GMT+3
The request has been received

System message, 5/26/21, 14:13 GMT+3
The request has been accepted by OrgAdmin Shell with the reason "Can get and release"

5/26/21, 16:14 GMT+3
OrgAdmin Shell
ALUE Seller and Buyer Item

System message, 5/26/21, 16:02 GMT+3
The request has been completed by OrgAdmin Shell

Type a message

Buyer view of request details: request Partly completed

As a **Buyer** you shall complete the request from your company side and you can leave the information about savings (or not by selecting "No" option).

Moreover, you can add your reference number for the case to track it in your internal systems.

Your feedback can be left in corresponding text field (optional).

Then press **[Complete request]** button.

Or you can go **[Back]** to the request details page.

You are about to complete Request #822.4

Enter your reference number and savings

Reference # (optional)

e.g. 123456789

Did solving this request generate any savings?

☐ No

☐ Yes

Please leave a comment about your experience with the request (optional)

Leave comment

e.g. There were some problems with communication via chat

BACK COMPLETE REQUEST

You are about to complete Request #822.4

Enter your reference number and savings

Reference # (optional)

e.g. 123456789

Did solving this request generate any savings?

☐ No

☒ Yes

20000 NOK

e.g. 2 753 000

Please leave a comment about your experience with the request (optional)

Leave comment

e.g. There were some problems with communication via chat

BACK COMPLETE REQUEST

CMR Internal

As a **Buyer** you shall decide what to do with all other requests

Buy Requests								
Request Summary								
REGISTERED	RECEIVED	IN PROGRESS	PARTLY COMPLETED	DECLINED/CANCELLED	COMPLETED	TOTAL		
279	71%	12	3%	2	1%	1	0%	88
						22%		13
						3%		395
Q Keywords								
Group #	Request Group Name	Request Qty	Date	Requester				
822	ALVE	0 / 11	May 26, 2021	Katherine Po				
Request #	Material #	Short Description	Manufacturer Part #	Manufacturer	Owner	Criticality	Status	Qty
822.11	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	DNO	Immediate production loss	Canceled	3
822.5	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	Repsol	Immediate production loss	Canceled	3
822.7	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	DEA	Immediate production loss	Canceled	3
822.6	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	ConocoPhillips	Immediate production loss	Canceled	3
822.9	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	OKEA	Immediate production loss	Canceled	3
822.10	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	Vår Energi	Immediate production loss	Canceled	3
822.4	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	Shell	Immediate production loss	Completed	3
822.3	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	Lundin Energy Norway	Immediate production loss	Canceled	3
822.2	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	Neptune Energy	Immediate production loss	Canceled	3
822.1	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	Aker BP	Immediate production loss	Canceled	3
822.8	03000596	RELAY OVERLOAD, 3R82163-40C2, SIEMENS	3R82163-40C2	SIEMENS	WintershallDEA	Immediate production loss	Canceled	3

You are about to cancel all requests in requests group

- ☐ Cancel all other requests in the group of CMR #3963 on Buy requests page.
- ☐ Leave as is all other requests in the group of CMR #3963 on Buy requests page.

Submit

CMR Internal

Request #822.4

The request #822.4 has been completed by Katherine Po from Equinor

26.05.2021 04:33 GMT+3

SEE DETAILS

As a **Seller** you get the notification that CMR has been completed by the Buyer.
On this stage **request chat** is blocked for posting messages for both Buyer and Seller

← BACK Last updated May 26, 2021 at 4:33:19 PM GMT+3

Request #822.4 Completed Completed May 26, 2021

Request Information

Status: **Completed** Criticality: **Immediate production loss** Requested Qty: **3 pcs**

Created on: **May 26, 2021, 4:34:52 AM** ALICE

Material Information

Material #	Manufacturer Part #	Manufacturer
NRK	3902163-40C2	SIEMENS

Location: **QTY** **3 pcs** UNISPT3 Category


Short Description: **RELAY OVERLOAD, 3902163-40C2, SIEMENS**

Long Description: **Name: RELAY Manufacturer Partnumber: 3902163-40C2 Manufacturer Name: SIEMENS**

Additional Comment: **test**

Attachments [+ ADD FILES](#)

Requester Information

Equinor 

Contact Person(s): **Katherine Po**
Email: **test.any@equinor.no**
Phone: **+47905071602**
Broker Equinor: **broker@equinor.no**

Seller view of request details
– request Completed

← BACK Last updated May 26, 2021 at 4:33:19 PM GMT+3

Request #822.4 Completed Completed May 26, 2021

Request Information

Status: **Completed** Criticality: **Immediate production loss** Requested Qty: **3 pcs**

Created on: **May 26, 2021, 4:34:52 AM** ALICE

Material Information

Material #	Manufacturer Part #	Manufacturer
03000096	3902163-40C2	SIEMENS

Location: **QTY** **3 pcs** UNISPT3 Category


Short Description: **RELAY OVERLOAD, 3902163-40C2, SIEMENS**

Long Description: **Name: RELAY Manufacturer Partnumber: 3902163-40C2 Manufacturer Name: SIEMENS**

Additional Comment: **test**

Attachments [+ ADD FILES](#)

Owner Information

Shell 

Contact Person(s):

Other items on this request group

Request #	Material #	Short Description	Manufacturer Part #	Owner	Criticality	Status
#822.1	03000096	RELAY OVERLOAD, 3902163-40C2, SIEMENS	3902163-40C2	Alex BP	Immediate production loss	Cancelled
#822.3	03000096	RELAY OVERLOAD, 3902163-40C2, SIEMENS	3902163-40C2	Lundin Energy	Immediate production loss	Cancelled

Buyer view of request details
– request Completed

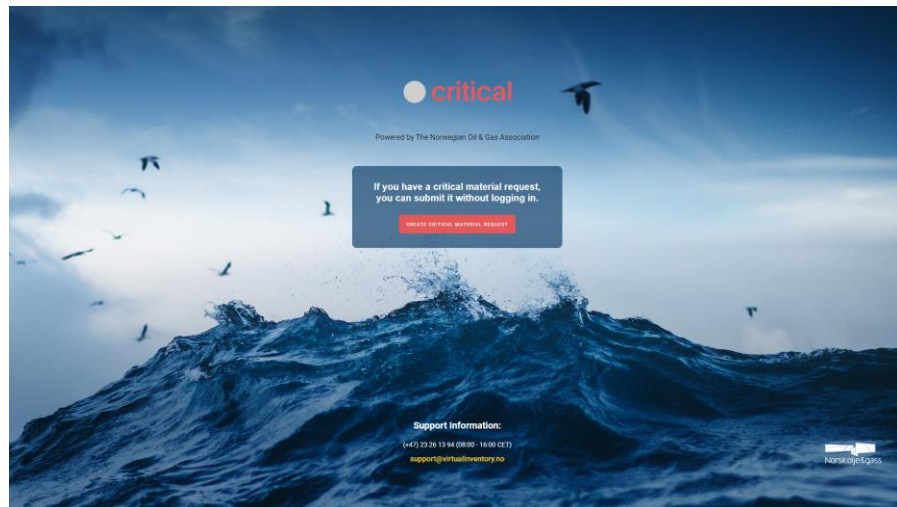


Critical Material Request External

CMR External

If you are a not registered user or you are not logged into VI system and you have an urgent need to **create a Critical material request** then you have an option to create CMR outside the application Virtual Inventory via Critical

By pressing the **[CREATE CRITICAL MATERIAL REQUEST]** button on <http://cmr1.epim.no/> page.



CMR External

After pressing the
**[CREATE CRITICAL MATERIAL
REQUEST]** button
the CMR form appears.

critical

CMR Case Number 450 from 19.8.2021 CANCEL PREVIEW & SUBMIT →

Requester

Organization Not Specified

Name Not Specified

Email Not Specified

Phone Number Not Specified

License/Permit/Approval ☐ Not Specified

Email of Colleague to be used Not Specified

Requested Equipment

Category Not Specified

Manufacturer Not Specified

Quantity 1

Manufacturer Part Number Not Specified

Equipment Article Number Not Specified

Item Description Not Specified

Long Description/Custom Order Text Not Specified

Additional Comments Not Specified

☐ I agree to the [Terms of Service](#) and [Privacy Policy](#)

[Upload Attachments](#)

Norskolje&gass
PRENTTIDEN PÅ NORSK SKOLE

CMR External

As a requester (**Buyer**) you should fill into all required fields of the CMR form and press **[Preview & Submit]** button to reach a preview screen to make sure that everything is ok.

critical

CMR Case Number 449 from 18.8.2021

[CANCEL](#) [PREVIEW & SUBMIT →](#)

Requester

Name: Equiror
Email: fent@equiror.com
Phone Number: +123456789

Company/Institution: BAUGE
Email of Company/Institution: Not Specified

Requested Equipment

Category: Immediate production loss
Subcategory: Subsea
Description: Value

Manufacturer: Vias
Manufacturer Part Number: Not Specified
Long Description/Personal Data Text: Not Specified

Quantity: 1
Operator's Article Number: Not Specified

Additional Comments: Not Specified

[Upload Attachments](#)

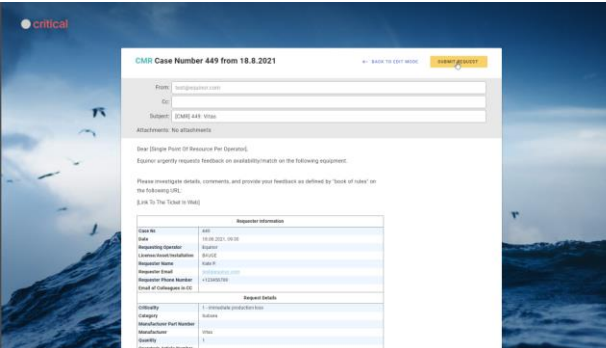
☒ I agree to the [Terms of Service](#) and [Privacy Policy](#)

Norsk olje & gass
PRENTTIDEN PÅ NORSK SKOLE

CMR External

If there some fixes are needed, then you can go back by pressing **[Back to edit mode]** button.

If all is good, then the button **[Submit request]** shall be pressed. Then you will see the following Success screen.



critical

CMR Case Number 449 from 18.8.2021

41 - BACK TO EDIT MODE **Submit request**

From:

To:

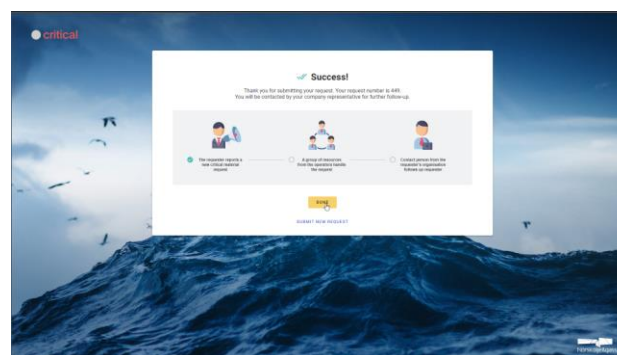
Subject:

Attachments: No attachments

See (Single Point Of Resource For Operator).
Operator urgently requests feedback on availability/match on the following equipment.
Please investigate details, comments, and provide your feedback as defined by 'best of rules' on the following table.
Link To The Table is (link)

Requester information	
Case No.	449
Date	18.08.2021 - 10:00
Requesting Operator	Operator
License/Serial/Installation	80410
Requester Name	John D.
Requester Email	john.d@example.com
Requester Phone Number	+123456789
Requester Article Number	Article of Equipment in Use

Request Details	
Category	1 - equipment production line
Category	Article
Manufacturer Part Number	1000
Quantity	1
Operator's Article Number	



CMR External

Then your colleague (who is registered and logged into VI and has CMR Handler role) will receive the notification about new CMR created on behalf of your company.

1

Request #3994

Critical Material Request #3994 is created

28.05.2021 12:49 GMT+3

SEE DETAILS

← BACK

CMR #3994

Registered

Last updated May 28, 2021 at 12:49:30 PM GMT+3

[PROCESS REQUEST](#)
[CANCEL CMR](#)

Request Information

Status	Criticality	Requested Qty
Registered	Immediate production loss	4 pcs
Created on	License/Assets/Installation	
May 28, 2021, 12:49:30 PM	ENoch	

Attachments

ADD FILE(S)

test attachment.pdf

Material Information

Material #	Manufacturer Part #	Manufacturer
N/A	SM45643	siemens
QTY	UNSPCS Category	
4 pcs		
Short Description		
Short description text		
Long Description		
Long description text		

Requester

Andrew Olsen

ao@equinor.com

+47 99494994

CMR External

After your colleague (**Buyer**) has processed the request, He/she does the following:

1. Tries to find the requested item by specified details in the Inventory search. If it is found, then it can be requested directly from the owner with high/highest criticality. And this new regular request shall be linked to existing one by pressing [Link existing request] and selecting corresponding created request from the list.

[← BACK](#)
Last updated May 28, 2021 at 1:58:39 PM GMT+3

CMR #3994
In progress

[LINK EXISTING REQUEST](#)
[CREATE GENERAL REQUEST](#)
[CANCEL CMR](#)

Request Information

Status	Criticality	Requested Qty
In progress	Immediate production loss	4 pcs
Created on	License/Assets/Installation	
May 28, 2021, 12:49:30 PM	ENOCN	

Handler

Katherine Po
test.evry9@test.epim.no
+380994677983

Attachments
[ADD FILE\(S\)](#)

test attachment.pdf

Material Information

Material #	Manufacturer Part #	Manufacturer
N/A	SM45643	siemens
QTY	UNSPCS Category	
4 pcs		
Short Description		
Short description text		
Long Description		
Long description text		

Requester

Andrew Olsen
ao@equinor.com
+47 99494994

You are about to link existing Request #3994

Please use the drop-down menu to select the related request that will be linked with the CMR.

Related requests

[BACK](#)
[LINK EXISTING REQUEST](#)

CMR External

After your colleague (**Buyer**) has processed the request, He/she does the following:

2. If the item was not found, then the colleague shall press [Create general request] button to proceed with the CMR specified externally, select recipients of the request.

[← BACK](#)
Last updated May 28, 2021 at 1:58:39 PM GMT+3

CMR #3994
In progress

[LINK EXISTING REQUEST](#)
[CREATE GENERAL REQUEST](#)
[CANCEL CMR](#)

Request Information

Status	Criticality	Requested Qty
In progress	Immediate production loss	4 pcs
Created on	License/Assets/Installation	
May 28, 2021, 12:49:30 PM	ENOCN	

Handler

Katherine Po
test.evry9@test.epim.no
+380994677983

Attachments
[ADD FILE\(S\)](#)

test attachment pdf

Material Information

Material #	Manufacturer Part #	Manufacturer
N/A	SM45643	siemens
QTY	UNSPCS Category	
4 pcs		
Short Description		
Short description text		
Long Description		
Long description text		

Requester

Andrew Olsen
ao@equinor.com
+47 99494994

You are about to create general Request #3994

☒ Aker BP
☒ Shell
☒ DEA
☒ Vår Energi

☒ Neptune Energy
☒ Repsol
☒ WintershallDEA
☒ DNO

☒ Lundin Energy Norway
☒ ConocoPhillips
☒ OKEA

Please leave an additional comment, if necessary (optional)

[BACK](#)
[CREATE GENERAL REQUEST](#)

CMR External

After **General request** is created, all selected recipients receive a message about new request.

And your colleague(s) receive the message about creating a new group of requests with high/highest criticality.

The following process is the same as for group of requests in the CMR internal flow.

Requests 824 group has been created

It consist of: Request #824.1 - Aker BP
Request #824.2 - Neptune Energy Request
#824.3 - Lundin Energy Norway Request
#824.4 - Shell Request #824.5 - ...
28.05.2021 04:29 GMT+3 [SEE DETAILS](#)

Buy Requests

Sell Requests

CMR's

Request Summary

REGISTERED

RECEIVED

IN PROGRESS

PARTLY COMPLETED

DECLINED/CANCELLED

COMPLETED

TOTAL

290

71%

12

3%

2

0%

1

0%

88

22%

13

3%

406

Q

Keywords

Group ID

Request Group Name

Request Qty

Date

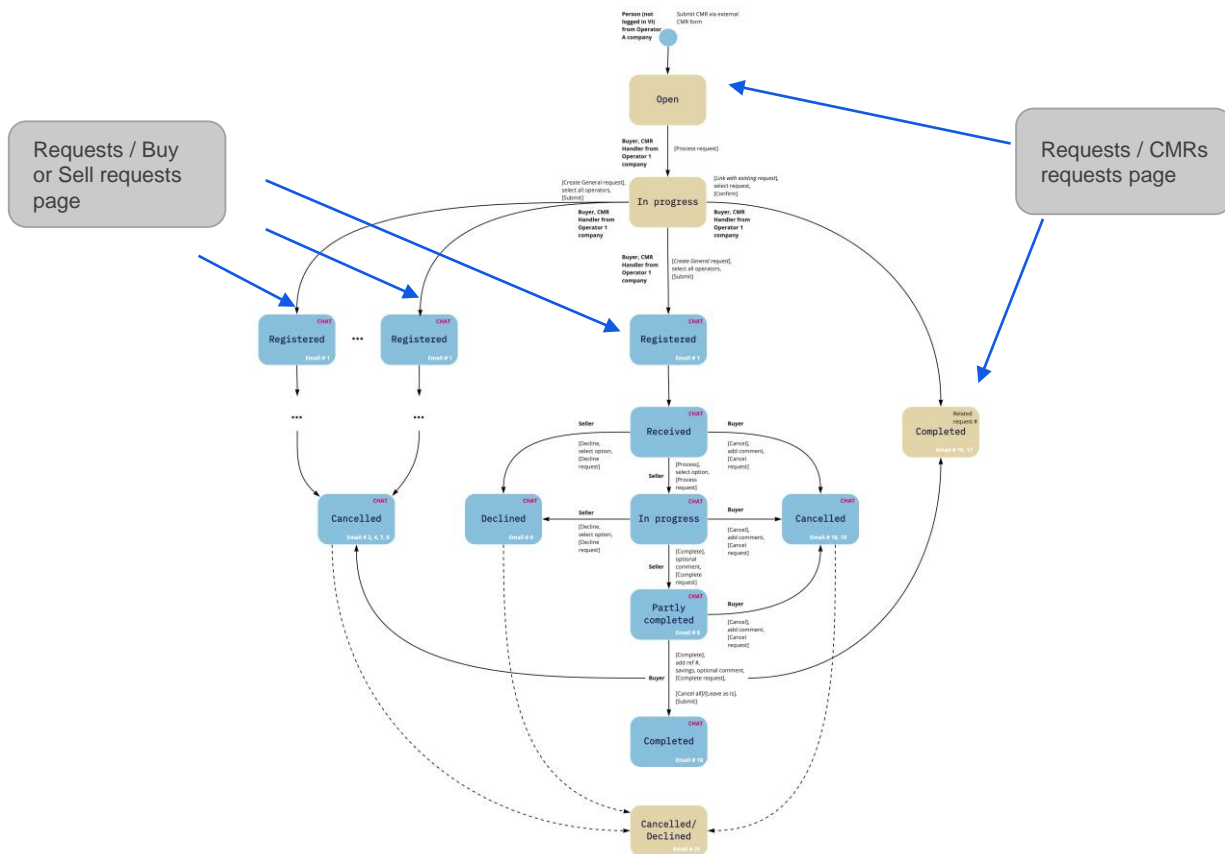
Requester

> 824

ENOCH

CMR Internal

External CMR VI Request Flow v.1



Support

For assistance related to access and use, please contact our support team:

Email: support@virtualinventory.no, mth@norog.no

Phone: +47 23 26 13 94

For other feedback and inquiries/improvements/training/other information related to the service, please submit a request from the page: <https://www.virtualinventory.no/support>



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