EqHub information flow - roles and responsibilities

1   GENERAL PRINCIPLES

Requirements related to equipment information deliveries are defined by the Operator and as defined in the company's DFO and LCI requirements. In a general setup of both greenfield and brownfield projects, the requirements are followed up, controlled and managed by Contractor(s) on behalf of the Operator. In the case of direct interaction between the Operator and Package Suppliers, Equipment Suppliers or Manufacturers, the requirements will be followed up, controlled and managed by the Operator.

The Supplier of the equipment is responsible for submitting information and documentation according to the requirements established in EqHub. The correctness of the equipment information and documentation is the Suppliers responsibility.

The EqHub Team is responsible for verification of the information quality entered in EqHub. The verification process consists of checking correctness and fill rate for data attributes in datasheet and delivery of relevant documents.

2   OVERALL PROCESS AND WORKFLOW

Figure 1 below shows the overall process and workflow involved in the entering, verifying and using equipment information in EqHub.
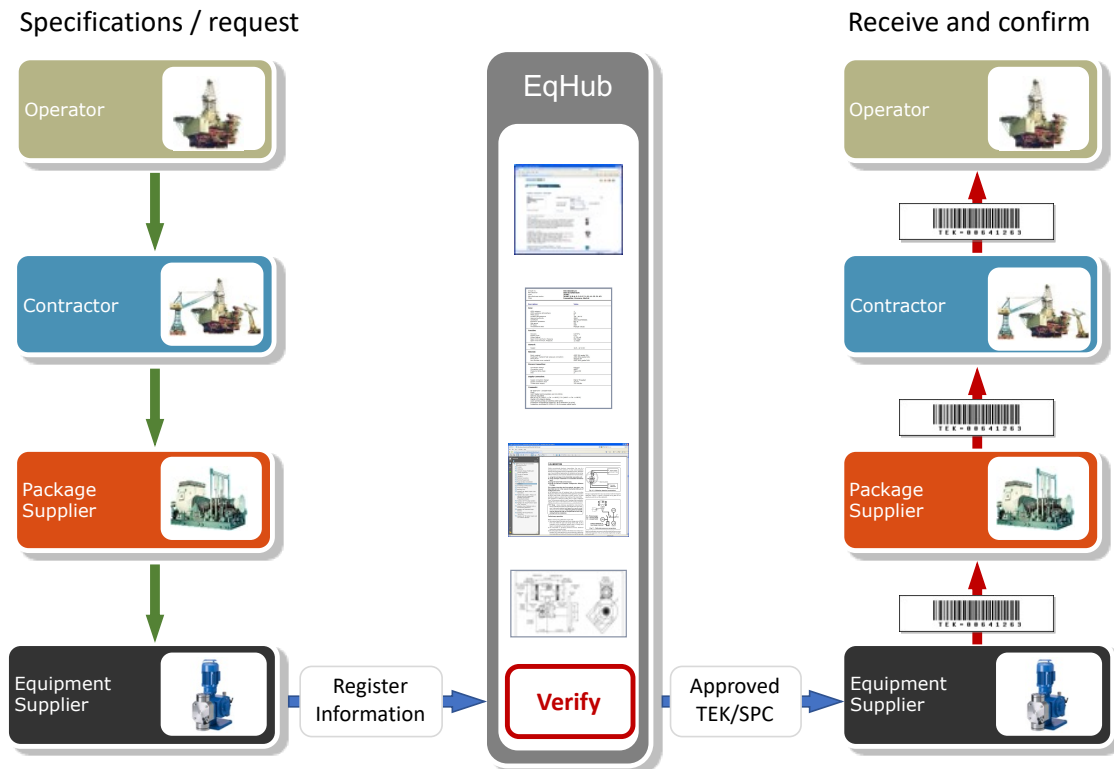

Figure 1 - Entering EqHub information - Overall workflow

3 ROLES, RESPONSIBILITIES AND ACCESS RIGHTS

Role	Responsibility	Access rights
Operator	Ensure that the requirement to use EqHub is communicated throughout the supply chain.	Read access to all TEK in EqHub. Some users need write access to SPC
Contractor	Issue a complete and correct Supplier Equipment List with reference to EqHub through a TEK link to Tags. This Supplier Equipment List shall contain all standard equipment from all Equipment Suppliers. Both tagged and untagged items shall be included with ref to TEK. The Contractor is responsible for linking the correct TEK to tags in the Supplier Equipment List.	Read access to all TEK in EqHub. Some users need write access to SPC.
Package Supplier	Issue a complete and correct Supplier Equipment List with link to TEK's for relevant tags to the Contractor or Operator	Read access to all TEK in EqHub. Write access to TEK for own equipment.
Equipment Supplier / Manufacturer	The Equipment Supplier is responsible for entering documents and information into EqHub. The Equipment Supplier/Manufacturer can define what is standard information and documentation.	Write access for own TEK in EqHub and for SPC with Manufacturer

Table 1 - Roles, responsibilities and access rights