Collabor8 Hello
 Federation requirements

# Background

Collabor8 Hello is used for authentication towards Offshore Norge's Collabor8 applications. User organisations are offered to implement a federation between their Active Directory and Hello to enable a Single-Sign-On experience for the User organisation’s users.

# Requirements

| Req.ID | Requirement | User organisation’s compliance statement |
| --- | --- | --- |
| Organisational requirements |
| Org.1 | The User organisation has implemented an Information Security policy, which is regularly maintained, and compliance verified. |  |
| Org.2 | The User organisation has an operative ISMS (Information Security Management System) |  |
| Org.3 | The User organisation is an Offshore Norge member, or a government body involved in the Oil & Gas industry. |  |
| Technical requirements |
| Tech.1 | All internal user authentication requires two-factor authentication where:* One factor is something the user knows; ie. the combination of username and password.
* The other factor is something the user has; ie:
	+ A verified smartcard or,
	+ A verified certificate on the users’ computers or,
	+ Access to an office network only allowing access to authorised company computers in a building with controlled and limited access or,
	+ A token based remote access solution, not relying on use of SMS for repeated authentications.
 |  |
| Tech.2 | The User organisation’s end-user equipment, used for federated authentication with Hello, is continually updated, has anti-virus or similar protection. |  |
| Process requirements |
| Proc.1 | The User organisation has a well-defined and implemented process for handling JOINERS (enrolling new members of staff) and LEAVERS (off-boarding members of staff). |  |
| Proc.2 | The User organisation has a well-defined and implemented process for excluding user equipment from the list of active user equipment when lost/stolen/retired. |  |

Date and signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Send completed form to siignup@collabor8.no