



**Collabor8**  
**Gas Sales Tax Reporting (GSTR)**

**Special terms**



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## 1 Definitions and Abbreviations

In addition to definitions and abbreviations in the General terms section 1, the following shall apply to the Agreement with regard to the Services covered by these Special terms:

Term	Definition
GSTR	Gas Sales Tax Reporting

## 2 Service

### 2.1 Description

The purpose of the Collabor8 GSTR (hereafter called "Service") service is to provide the users with a secure tool for creating and submitting the gas sales tax reports to the Norwegian Tax Authorities and to comply to the Norwegian Tax and Petroleum Tax Act.

For more details see <https://collabor8.no/services/gstr/>.

### 2.2 Access management

#### 2.2.1 Access to plug-in and documentation

The User organisation will part of onboarding process get access to an information sharing facility where Excel plug-in and relevant documentation can be downloaded.

#### 2.2.2 Company certificates

The User organisation must procure, and request installation of, a company certificate identifying the User organisation globally according to methods and standards accepted by the Norwegian Tax Authorities. Refer to the Support section below for requesting installation of the company certificate.

A successfully installed company certificate opens up the possibility to download an Excel plug-in and validate issued xml reports sent to "Altinn".

### 2.3 Support

Refer to [www.collabor8.no/gstr](http://www.collabor8.no/gstr) for details.

### 2.4 Service level

#### 2.4.1 Availability

Offshore Norge's goal is that the Service should be available at all times, except for during standard maintenance windows as described below.

#### 2.4.2 Standard Maintenance window

Standard Maintenance windows (planned maintenance) are used for carrying out technical and functional updates.

- Technical updates: Typically performed monthly, with the goal of not affecting the availability of the Service.
- Functional updates: Performed in relation to releasing new functionality in the Service. Maintenance notifications are published on the service login-page and/or in e-mail to the Users minimum 7 days in advance.

### 2.5 Data management

No data is stored in the Service.

## 3 Service fees

Terms as stated in General terms section 4 – "Service fees" applies, with following additions:

- The Service is financed by the Operators.

## 4 Processing of personal data

Terms in the General terms section 5 – “Processing of personal data” applies, with following additions:

- The Service does not store or process any personal identifiable information.

## 5 Security

Terms as stated in General terms section 6 – "Security" applies, with following additions:

- Service API authentication is based on OAuth 2.0.

## 6 Termination

Terms in the General terms section 8 – “Termination” applies with following additions:

- Subscription is annual, following the calendar year.
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- No deletion of data required as no data is stored. Company certificate will be removed from the Service as part of off-boarding procedures.

## 7 Offshore Norge’s additional obligations

Terms in the General terms section 13 – “Offshore Norge’s general obligations” applies with following additions:

- None

## 8 User organisation’s additional obligations

Terms in the General terms section 14 – “User organisation’s general obligations” applies with following additions:

- The User organisation is obliged to be represented and contribute to the Reference group.

## 9 Governance

The Service is governed in dialog with the Operators, using Offshore Norge's governance model.

## 10 Additional provisions

None